



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, May 2, 2023**  
**Steel Center, Conference Room B**

**6:30 PM – Executive Session**

**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall  
Mrs. Gail Hoppe – Bethel Park  
Mr. Roger Tachoir – Clairton City  
Mr. Travis Stoffer – Elizabeth Forward  
Mrs. Lauren DiBeneditto-Huey – South Allegheny

Mr. Wayne Perry – South Park  
Mrs. Cara Karstetter – Steel Valley  
Mrs. Suzanne Downer – West Jefferson Hills  
Mrs. Debra Kostelnik – West Mifflin Area

**1. Call to order**

- 1.1. Flag Salute
- 1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on May 1, 2023. The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

**4. Student Representatives – SkillsUSA and National Technical Honor Society**

**5. Presentation – Audit Report, Mark Turnley CPA**

**6. Minutes**

- 6.1. Approval of Minutes from April 4, 2023.

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

**7.1.** Treasurer's Report ending March 31, 2023

**7.2.** Bills to Be Approved

**7.2.1** General Fund Check Register – April 2023

**7.2.2** General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

**7.2.3** General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

**7.2.4** Administrative Fund Check Register – April 2023

**7.2.5** Administrative Fund Checks to Approve – Future Payments

**7.3** Ratify Student Activity Report for March 2023

**7.4** Renovation Fund Treasurer's Report Ending March 31, 2023

The Administration recommends the approval of the **2023-2024 Steel Center Combined Budget items** 7.5 to 7.6 as presented (previously sent & website attachment):

**7.5** Approve the Steel Center 2023-2024 **General Operating Budget** in the total amount of \$7,266,729 as presented.

**7.6** Approve the Steel Center 2023-2024 **Administrative Budget** in the total amount of \$219,282 as presented.

## 8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

#### 8.1.1 2023-2024 School Calendar

- Approve the 2023-2024 Calendar as presented (enclosed and website attachment).

#### 8.1.2 Occupational Advisory Committee Members 2022-2023

- Approve **the following** to serve on the Medical Professions program OAC for 2022-2023:
  - Danielle Jackson, RN
  - Karen Davis
  - Dr. Mindy Mckee
  - Chad Fulton
  - Brad Worls

- Craig Blanock
- Bailey Anderson
- Fred Britvich
- Craig Kushner

#### **8.1.3 Donation**

- Approve the amended donation of Veterinary equipment from **Pierpont Community and Technical College** correcting item 8.1.3 from the JOC regular board meeting on June 7, 2023, from two (2) stainless steel wet prep/scrub bathing tables to one (1) bathing table. Total donation valued at **\$6,600** (enclosed and website attachment).

#### **8.1.4 Obsolete and/or Surplus Equipment**

- Declare obsolete and/or surplus the equipment listed with all items of potential value being sent to auction as presented (enclosed and website attachment).

#### **8.1.5 Equipment Auction**

- Approve hiring Hostetter Auctioneers, Beaver Falls, PA for an online auction of obsolete and/or surplus equipment of potential value as presented (enclosed and website attachment).

#### **8.1.6 Storage Containers**

- Approve the purchase of three storage containers from **USED CONEX** at an approximate total cost of **\$8,175.81** (enclosed and website attachment) and rescind item 8.1.3 from the JOC regular board meeting on March 7, 2023, due to that company no longer being in business.

#### **8.1.7 Computer Technology Curriculum Change**

- Approve the adoption of CIP code 11.0901 **Computer System Networking and Telecommunications** with the new course title **Cybersecurity and Networking Technology** to replace the CIP code 15.1202 Computer Technology/Computer/Systems Technology for the current Computer Technology Program (enclosed and website attachment).

#### **8.1.8 Central Susquehanna Intermediate Unit (CSIU) Agreement**

- Approve to renew the Agreement with CSIU for **Student Information System Software Including GURU Boards and On-Line Registration** for the 2023-2024 School Year at an approximate cost of **\$15,393** (enclosed and website attachment).

- Approve to renew the Agreement with CSIU for the following **Financial Software Applications: Fund Accounting, Payroll, and Personnel** for the 2023-2024. The total cost will be approximately **\$13,897** (enclosed and website attachment).

#### **8.1.9 Cooperation Agreement**

- Authorize the appropriate JOC officers to accept the RACP grant proceeds from the Redevelopment Authority of Allegheny County, enter into the Cooperation Agreement required by the Redevelopment Authority, and pay the Redevelopment Authority a 3% administrative fee for administering the grant program (enclosed and website attachment).

### **8.2 Personnel**

#### **8.2.1 Summer Teacher Supplemental Rate**

- Approve the following professional bargaining unit employees to be paid the supplemental rate of \$26 per hour for up to the amount of time designated to each for program curriculum work:
  - Jennifer Kastronis, 30 hours
  - Heather Kusbit, 40 hours
  - Tanya Busch, 40 hours
  - Kurt Blanock, 40 hours
  - Robert Weaver, 40 hours
  - Amanda Kate Kutrufis, 80 hours
  - Erin Heltion, 80 hours
  - Bob Eagleson, 80 hours
  - Nichole Zeigler, 120 hours
  - Nicholas Rivituso, 160 hours

#### **8.2.2 Summer Per Diem Rate**

- Approve the following professional bargaining unit employees to be paid their respective per diem rate for up the amount of time designated to each for work during the summer months of 2023:
  - Stacey Caudill, 10 days
  - Shannon Hinkle, 10 days
  - Laura Montecalvo, 10 days
  - Fiona Sutton, 5 days
  - Angela Eberhart, 5 days

**8.2.3 Summer Maintenance Positions**

- Approve the following for Summer 2023 maintenance positions at a rate of \$15/hour:
  - Andre Boone
  - Amanda Bisignano
  - William Hipkiss

**8.3 Conferences, Seminars & Competitions****8.3.1 National Leadership and Skills Conference 2023**

- Approve Steel Center teachers, **Rick Heltion** and **Erin Heltion**, and student **Emma Brooks**, Cornerstone Academy, Advertising & Design, T-Shirt Design, 1st Place Winner and NLSC Qualifier to attend the National SkillsUSA Conference held June 19-23, 2023, in Atlanta Georgia at an approximate cost of **\$6,000**.

**8.3.2 PACTA Summer Leadership Conference**

- Approve **Kevin Rice**, **Scott Kane**, and the new **Assistant Director/Principal** (to be determined) to attend the **PACTA Summer Leadership Conference** at Penn State on July 25 through July 27, 2023, at an approximate cost of **\$2,000**.

**8.3.3 National Registry of EMT Exam for Certification**

- Approve **Nichole Zeigler**, Public Safety teacher, along with **12 Public Safety students**, to travel to **West Virginia Northern Community College** in Wheeling, WV on May 3, 2023, for the students to take the National Registry of EMT written examination for certification. All attendees will travel via a contracted bus company.

**9. Facilities ACTION ITEMS - NONE****10. Architect's Report****11. Superintendent of Record Report****12. Solicitor's Report**

**13. Information Items**

**13.1. JOC Brief** (enclosed and website attachment).

**14. Other Business**

**15. Visitor Comments**

**16. Adjournment**

**NEXT MEETING: Tuesday, June 6, 2023**